**PAR Partner Conference Call**

**Wednesday, September 26, 2018**

**3:00-4:30 PM ET**

**Summary Notes**

**Attending:**

Mary Eileen Fouratt, New Jersey State Council on the Arts

Stephanie Atkins, NPN

Samantha Forsko, Conservation Center for Art & Historic Artifacts

Colin Turner, Midwest Art Conservation Center

Susie Surkamer, SouthArts/NCAPER

Frances Harrell, NEDCC

Tom Clareson, LYRASIS

Steve Eberhardt, LYRASIS

Jan Newcomb, LYRASIS

Alicia Johnson, LYRASIS

**Not Attending:**

Mollie Quinlan-Hayes, SouthArts/NCAPER

Allison Tratner, New Jersey State Council on the Arts

Julie Page, WESTPAS

**Priority Project Components -- Discussion**

*New Network and Network Expansion Grants*

New Orleans, U.S. Virgin Islands, Vermont and Upstate New York all have received awards. Two potential network expansion grants awardees, Iowa and Houston, are re-writing their grants for review. Tom Clareson will send the revised grants to the Steering Committee for review and final approval. Budget information was requested for Houston’s grant which will be forwarded to Tom during the week of October 8th, 2018.

*Organizational Planning Grants*

There are 8 out of 10 organizational planning grants awarded. Two organizations have revisions that are forthcoming. Pepatian is working on a project with New York City and Puerto Rico and has provided further information about the final product of their grant which will be emergency plans for organizations in New York and Puerto Rico. Per Steve Eberhardt, Pepatian’s provision of detailed information for Puerto Rico allows PAR to go forward with the award.

The Opera Creole grant from New Orleans originally did not include enough background information on the status, mission, policy, and budget of the organization. Their re-submission is different from the previous grant submission, and is less possible per the grant guidelines.

**Action:** Tom Clareson will reach out to Opera Creole regarding their grant submission and update the Steering Committee on the discussion.

Round 2 Organizational Planning Grant promotions are going well. Steve Eberhardt has presented several webinars. In addition, postcards are being distributed at the Fall conferences and live classes. November 15th, 2018 is the deadline for the 30 potential grants. All are asked to continue to promote the grants in your regions and to constituents. If 30 grants are not claimed in the second round, PAR can do another round in early 2019, per Sandy Nyberg, Grants Officer (as reported by Tom Clareson). Further discussion and promotion are required.

*Circuit Riders*

The Circuit Riders’ conference call with Tom Clareson was held on September 26, 2018. The Circuit Riders regionals, Houston, Washington D.C., Denver, and Boston are all involved in conferences, training and/or site visits with organizations helping with their plans. The Steering Committee will decide on when the Circuit Riders can join their calls and there are plans that Circuit Riders will attend the Steering Committee Spring Meeting 2019. The Circuit Riders will not attend the December meeting because of the voting on applications. Eileen Korpar, former New Jersey Circuit Rider, is continuing to work in South Jersey with the support of the New Jersey State Council on the Arts until through the end of December 2018, and is the Houston Circuit Rider for 2018-19.

*Tools Projects – ArtsReady/dPlan Tool Status*

Frances Harrell reported that the IP agreement is signed with the Mellon Foundation, SouthArts, and LYRASIS. Mollie Quinlan-Hayes and SouthArts are working on the software agreement with Cuttlesoft, to be signed within the next two weeks. Timeline for the analysis stage of the development has been worked and will begin in mid-October. Tom Clareson asked the Steering Committee to consider webinars and live classes on Tools topics for 2019.

*Brief Update – Training Webinars and Classes*

The introduction training webinars are being offered again. Steve Eberhardt reported a pattern of low attendance though the number of registrants is high (1/3 of registrants attend the online sessions). Recorded webinar statistics are high. Live workshops attendance is going well. Per Tom Clareson, the ICA class on disaster response in Cleveland, Ohio was excellent and well received (If you would like this class in your region, please let Tom know). The community response class can be added to conferences as well as held as a live class. Mary Eileen Fouratt agreed to be the live class teaching faculty and Amy Schwartzman will be the additional faculty for this class.

*Conference Presentations-2018 Conferences*

Conference presentations in 2018 have been amazing with great momentum. There have been good programs and attendance at the regional performing arts conferences. These conferences included programs, focus groups, one-on-one consultations, and exhibits. In November the National Association of State Art Agencies (NASAA) is holding a conference in Baltimore. PAR will be on the agenda to speak with interest groups/sections of the organization. Mary Eileen Fouratt submitted a proposal to speak on disaster preparedness at NASA which was accepted. Mary Eileen and Susie Surkamer shared what may take place for the conference program. Susie will attend the council chair session at the NASA Conference. Mollie Quinlan-Hayes is also attending the Executive or Deputy Director’s sessions, and Suzanne Wise will also lead a session.

**Action:** Tom Clareson will contact those speakers attending the NASA Conference to see what promotional materials are needed.

Jan Newcomb shared upcoming conferences that she and Tom Clareson will be attending. PAR was accepted for the National Guild for Community Arts Education Conference in Baltimore for the first time. International Association of Blacks in Dance (IABD) requested a presentation to its members in Dayton, Ohio by Tom Clareson in January 2019.

**Action:** Tom Clareson will put together highlights of the conference feedback sessions/focus groups, and forward to the Steering Committee for review prior to the Philadelphia meeting.

One big finding so far: Case studies are an area of interest to focus group participants (written, videos, good and bad scenarios). These case studies can be placed on the website.

Two virtual focus groups are planned for 2019 in addition to the conference- based evaluation sessions.

*Project Website Status and Mailing Lists*

No updates. **Action:** Steve Eberhardt will update the mailing list from registered class and evaluation session participants.

**Fall Steering Committee Meeting Plans**

The Fall Steering Committee meeting will be in Philadelphia, Pennsylvania on November 8-9, 2018. Information on the Alexander Inn was sent out to those attending by Tom Clareson. Meeting location is the Christ Church Neighborhood House. Forward agenda topics for the meeting to Tom Clareson by October 15, 2018.

**Other Updates and Opportunities**

Tom Clareson spoke with the University of Kentucky’s Arts Administrative staff regarding information on their arts course curriculum in disaster response, and how to promote to PAR webinar attendees. After review of the initial plan and comments, University of Kentucky will explore more in-depth curriculum opportunities, promotion plan, and costs. Scholarship assistance from PAR is an option for further discussion.

New Jersey City University National Security Program staff is developing the PAR Crisis Communications class. Steve Eberhardt and Tom Clareson will work on the class description. The class will be offered late November or early December 2018.

There won’t be an October conference call since the live meeting is in early November.