



National Coalition for Arts' Preparedness and Emergency Response

Steering Committee Meeting Agenda

Friday, May 15, 2020 3:00 – 4:00 PM
(Eastern)

Computer & Dial-in Instructions

Join Zoom Meeting

<https://zoom.us/j/6073685871>

[Password: NCAPER2020](#)

1. One tap mobile

+19292056099,,6073685871# US

+16699006833,, 6073685871# US (San Jose)

All meeting documents may be found on www.ncaper.org
on the Members page. Password is SC2019

Welcome & Call to Order	Barbara Davis
Approval of April 9, 2020 meeting minutes	B. Davis; all
Executive Director update	Jan Newcomb
COVID-19 updates	All – if we confirm a guest from AFTA, we will ask for that person to present first so that we may ask questions.
Discussion item – asking other national arts service organizations and funders to join NCAPER	All ¹ please refer to the attached paragraphs from the NCAPER governance document
Other business	All
Adjournment	J. Newcomb

Number of Steering Committee Members: There will be no fewer than seven (7) and up to fifteen (15) members. This number may be amended over time in the judgment and with the approval of the SC.

Composition of Steering Committee Members: The Steering Committee will endeavor to reflect a diverse range of perspectives, resources and experiences in order to serve the needs and interests of the arts/cultural sector at large. To ensure that the SC meets this expectation, it will seek members who represent the following:

- Individuals unaffiliated with organizations from the arts/culture sector.
- “Arts responder” networks, this latter when practicable.
- Arts service organizations from various arts disciplines.
- Arts funders, arts funding affinity groups, and other philanthropic entities that have interests in and/or demonstrated support of the Coalition’s work.
- A fair representation of SC members whose constituents/focus is artists and those whose constituents/focus is organizations, such that there is parity of these interests represented on the SC.
- A fair representation of geographic distribution throughout the U.S.
- A fair representation of the diversity of the arts/cultural sector nationwide. This includes diversity of artistic disciplines, of arts organizational size and type (e.g. individual artist services, public and private sector funders).
- A fair representation of broader demographics including race/ethnicity, socioeconomic, gender, age, disability, sexual orientation, thus ensuring that the widest breadth of artists and organizations are represented.

It is the duty of the SC to seek this diversity actively, filling in gaps as necessary.